

## COLLECTION REQUEST FORM

**CUSTOMER.**

**ACCOUNT NO.**

**REF.**

COLLECTION ADDRESS	DATE AVAILABLE			
	TIME OPEN		CLOSED	
	TEL NO.		CONTACT	
	NO.OF ITEMS	WEIGHT	SIZE	
	DESCRIPTION OF GOODS			
	SPECIAL COLLECTION INSTRUCTIONS			
FULL POSTCODE				

DELIVERY ADDRESS	TIME OPEN		CLOSED		
	TEL NO.		CONTACT		
	SPECIAL DELIVERY INSTRUCTIONS				
	<b>SERVICE</b>				
	NEXT DAY	AM	PM	TIMED	SAT
	BOOK IN	ECONOMY	TAIL-LIFT	SELF-COLLECT	OTHER
FULL POSTCODE					

ALL GOODS CARRIED AS PER OUR CONDITIONS OF CARRIAGE

### OFFICE USE ONLY

CONSIGNMENT NO.	COLLECTING DEPOT	DELIVERING DEPOT
-----------------	------------------	------------------

C/IN	T/P	ITEMS	F - H - Q	WEIGHT	SERVICE	V.P.N.D	OK'D BY	REC'D

NOTES	
-------	--